

MESSIAH LUTHERAN CHURCH OF CAMROSE

SECTION G

LEARNING

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MESSIAH LUTHERAN CHURCH OF CAMROSE

FUNDRAISING FOR YOUTH ACTIVITIES

1. Funds can be used in one of or a combination of the following:
 - 1.1 Towards involvement in a Messiah sponsored or endorsed event (i.e. ELCIC National Youth Gatherings, YC, Breakforth, mission trips, ski trips, etc.).
 - 1.2 In the event that the youth or family is not attending one of the above events, one of the following options can be used.
 - 1.2.A The money can be donated to the Youth Reserve. These funds are used for leaders attending events, for youth who otherwise could not afford to go, or for other needs designated by the Learning Committee. The allocations of funds in the Youth Reserve are decided by the Learning Committee.
 - 1.2.B The money can be donated to specified group, project or initiative with Messiah Lutheran Church.
 - 1.2.C The money can be donated to a specific individual involved in a Messiah sponsored event, project or initiative.
2. Funds are to be allocated within the fiscal year they are raised.
3. Funds are to be used within two years from the date the funds were raised.
4. If a youth is graduating from the youth program (i.e. after grade 12), the funds must be allocated before June 30th of the graduation year. The funds must also be used within two years (as per above).

Adopted by Church Council on October 28, 2010
Last review by Learning Committee on October 19, 2010
Amended by Church Council on --

MESSIAH LUTHERAN CHURCH OF CAMROSE

LIBRARY ADVISORY GROUP

The purpose of the Library Advisory Group is encourage spiritual growth and Christian education by providing resources for ministries, study groups, and committees of Messiah Lutheran Church.

Scope of Authority

The members of the group are appointed by the Learning Committee and accountable to the Committee.

Responsibilities

a) Reporting

1. The Group will submit a budget proposal to the Learning Committee in January.
2. The Group will provide an annual report of its activities to the Learning Committee.

b) Acquisitions

1. Library materials include books, periodicals, tapes, videos, etc. All such materials shall be suitable for a general lay audience.
2. The Librarian, in consultation with the Library Advisory Committee, shall place all orders for new materials.
3. Donations of materials are welcomed, but will be accepted only with the understanding that the Librarian, in consultation with the Library Advisory Group, shall determine the suitability for the Church Library of any donated material and the disposition of any material deemed unsuitable.
4. Donations of funds for purchasing library materials will be accepted only with the understanding that all acquisitions must be approved by the Library Advisory Group. Suggestions for acquisitions in conjunction with donations will be considered.

c) Deletions

1. The Librarian will conduct an on-going review to ensure that all materials are in good repair and up-to-date.
2. Discarded materials will be disposed of at the discretion of the Librarian, in consultation with the Library Advisory Group.
3. Normally only the two most recent years of any periodical will be retained.

d) Lending

1. All materials, except reference material, will be lent for three weeks.
2. Reference materials will be lent for three days.
3. Borrowers will be expected to replace damaged or lost materials.
4. All materials will be lent on the honor system.
5. Borrowers who are not members of Messiah Lutheran Church must leave their name, full address and telephone number on the book card.

Adopted by Church Council on October 28, 2010
Last review by Learning Committee on September 21, 2010
Amended by Church Council on --

MESSIAH LUTHERAN CHURCH OF CAMROSE

SPLASH COORDINATOR

Splash is a ministry that provides Faith Formation resources for the parents of children from birth to Age 3. A monthly newsletter is mailed to the parents of each child. The family receives an age-appropriate CD each year. An occasional card is also mailed to the family.

ELIGIBILITY

Members or friends of Messiah who are actively involved in the life and mission of the Congregation are eligible to serve as the Splash Coordinator

DURATION OF SERVICE

A person serving in this position continues through mutual agreement of the person and the Learning Committee.

SCOPE OF AUTHORITY

The Splash Coordinator is authorized by the Learning Committee to undertake the duties of this position.

may not take on expenses without approval by the Learning Committee. Envelopes, stamps, address labels, and Splash kits will be purchased by the Learning Committee through the Church Office as needed.

may take any action within the specifically mandated function of this position.

shall act according to the Constitution, Bylaws and decisions of the Congregation, as well as the policies and procedures established by the Church Council and the Standing Committee

RESPONSIBILITIES

to mail materials to the families registered in Splash on a monthly basis, keeping a log of the mailings.

to organize this task in whatever works best for the Coordinator.

to provide an annual report to the Learning Committee about who is being served by this program and advising the committee of the amount that needs to be budgeted to support this program.

Adopted by Church Council on October 28, 2010
Last review by Learning Committee on September 21, 2010
Amended by Church Council on --

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SUNDAY SCHOOL AND YOUTH OFFERING

All Sunday School and Youth offerings/tithes are to be distributed 50% to Messiah Lutheran Church. The other 50% can be recommended by the group attendees and leaders for approval by Messiah's Learning Committee.

Adopted by Church Council on May 20, 2010
Last review by Learning Committee on May 10, 2010
Amended by Church Council on October 28, 2010

TRANSPORTATION FOR YOUTH EVENTS

Our ministry with youth actively involves young people in our congregation. From time to time their activities require transportation beyond the premises of the church.

Guidelines

1. Transportation shall be provided by parents or other adult volunteer drivers.
2. Subject to the approval of the Youth Ministry Coordinator, youth members aged 18 or over with a valid Drivers Licence may be authorized to drive.
3. No person under the age of 18 shall be approved to drive youth group members to activities. It is understood that youth under 18 may, in some circumstances, drive themselves only.
4. Only vehicles which carry a minimum of two million dollars of public liability insurance coverage shall be used to transport youth.
5. Youth who receive transportation to an event with our youth group must return home with that same group unless other arrangements are made with the Youth Ministry Coordinator or Event Supervisor by a parent.
6. The youth group will not be responsible for youth who drive themselves or other youth without approval. If deemed necessary by the youth leader, verbal notification to the parents/guardians is required for trips within the City of Camrose and written notification for trips outside Camrose.

Adopted by Church Council on November 27, 1996
Last review by Learning Committee on September 10, 2010
Amended by Church Council on October 28, 2010